

## **30 Day Notice To Vacate**

Caras Property Management (CPM) wants you to know that only one security deposit refund check will be issued. The check will be written to all names on the rental agreement and will go to the forwarding address given. Your inspection will be on, or the day before, your move out. If any further cleaning needs to be done by CPM fees will be assessed to your account. You are responsible for rent & utilities for the length of your lease or until it's re-rented. If tenant(s) are breaking their lease they may also be responsible for additional marketing expenses incurred in re-renting.

Date \_\_\_\_\_ Address of Rental \_\_\_\_\_

I (We) plan on vacating the address listed above by: \_\_\_\_\_

The reason(s) for vacating are \_\_\_\_\_

Are ALL occupants of this property moving out? Yes \_\_\_\_\_ No \_\_\_\_\_ **If NO, understand that this notice does not remove you from the lease. The Lease Modification process must be completed, and a new lease signed before you are removed from the existing lease.**

May CPM show the unit with less than 24 hour notice? Yes \_\_\_\_\_ No \_\_\_\_\_

***Pursuant to Montana State Law, we will be showing your apartment with 24 hours notice. You do not need to be present as we have a representative from our company accompanying the potential tenants.***

**Tenant(s) initial** \_\_\_\_\_

Per your current lease, line 204: ...Except in emergencies, Manager shall give Tenant(s) a (24) hour notice of intent to enter the premises at a reasonable time for the purpose including...exhibit the premises to potential tenants, purchasers, mortgagees, owners or workmen..."

Telephone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Other) \_\_\_\_\_

If not, how can we reach you? \_\_\_\_\_

My forwarding address is: \_\_\_\_\_

**Do you subscribe to Satellite/Dish/Direct TV services? \_\_\_\_ Yes \_\_\_\_ No. If Yes, you are responsible for removal of all additional equipment and cabling upon move-out.**

**Reminder: Per your Lease, the security deposit is to be used for cleaning and damages, not the last month's rent. Your security deposit disposition will be mailed to your forwarding or last known address within 30 days of your inspection.**

\_\_\_\_\_  
Tenant (Print Name)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenant (Print Name)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
CPM Received By

\_\_\_\_\_  
Date